

BOARD OF MADISON COUNTY COMMISSIONERS
September 18, 2006 MINUTES

On Monday, September 18, 2006, a meeting of the Board of Madison County Commissioners came to order at 10:00 AM with Commissioners Ted Coffman, Frank Nelson and David Schulz present.

David Schulz moved to approve the September 11, 2006, minutes as read. Frank Nelson seconded the motion. All voted aye and the motion carried.

Those people in attendance at the regular meeting were Marilyn Ross, Lewis Stahl, Doris Fischer, Staci Beecher, Patty Davis, Dave Schenk, Frank Ford and Bill Hollow.

Lewis Stahl and Marilyn Ross, District 2 Commissioner Candidates, were present to observe the meeting.

Amended Plat of Block 2, Cascade Subdivision: Doris Fischer, Planner, and Staci Beecher, Planner 1, presented the Board with an amended plat of Cascade Subdivision aggregating lots along Beehive Basin Road. Doris stated that required documents had been received for this project, except the amended DEQ approval, and that appropriate changes have been made in RID 99-01 assessments. Per recommendation of the Planner, David Schulz moved to approve the amended plat of Lots 93-97, 110-129, Remainders of Lots 77-78, Tract 9, and a portion of Beehive Basin Road, Block 2, Cascade Subdivision, but not file the plat until the revised DEQ approval has been received. Frank Nelson seconded the motion. All voted aye and the motion carried.

Gress Minor Subdivision Final Plat: Doris Fischer, Planner, and Staci Beecher, Planner 1, presented the Board with final plat of Gress Minor Subdivision. Staci stated that the subdividers are working on a utility easement that will be recorded on a separate document when the final plat is filed. Per recommendation of the Planner 1, Frank Nelson moved to approve the final plat of Gress Minor Subdivision in the Northwest Quarter of Section 23, Township 6 South, Range 1 West, with the condition that the Utility Easement document be done before recording. David Schulz seconded the motion. All voted aye and the motion carried.

State Detention Services Agreement: Dave Schenk, Sheriff, met with the Board to discuss an agreement for detention services with the State of Montana. This agreement is for reimbursement rates that Madison County charges when housing state prisoners. Because the agreement has not been updated for several years and incarceration costs have increased, the Sheriff requested a new agreement from the State increasing these rates. David Schulz moved to accept the Detention Center Reimbursement Agreement between the Department of Corrections, the Department of Justice, and Madison County, effective until September 30, 2007, for a basic rate of \$65.00 per day, with a booking charge to be added to the agreement. Frank Nelson seconded the motion. All voted aye and the motion carried. The Sheriff also updated the Board on the status of hiring a new deputy.

Fuel Site Plans: The Board discussed hiring an engineering firm to inspect and complete spill prevention control and countermeasure plans for fuel sites in Twin Bridges, Alder, and at the Ennis Airport. The Board contacted Dan McCauley of Great West Engineering regarding this project.

MACo Resolutions: The Board discussed resolutions that will be considered at the upcoming MACo convention. Frank Nelson moved to make Ted Coffman the voting delegate for Madison County. David Schulz seconded the motion. All voted aye and the motion carried.

Tax Notice Inserts: The Board discussed inserts that are put in with County tax notices each year. This year's insert will concentrate on the Courthouse expansion and proposed Law and Justice Center.

Building Project i.e. Town Meetings: The Board discussed conducting Town meetings to promote the Building Project. Per request, the Board will schedule a town meeting for Virginia City in conjunction with the next Town Council meeting. The Board will request a time to speak at meetings of other organizations and at candidate forums rather than holding special meetings in other towns specifically for the building project.

Staff Meeting – 1:00 Courtroom

Those people in attendance at the staff meeting were Frank Ford, Ralph Hamler, Roger Staley, Molly Peterson, Jill Steele, Janie Alt, Margie Edsall, Vicki Tilstra, Linda Robertson, Karen Brown, Bundy Bailey, Lizz Babcock, MaryAnn O'Malley, Amy Donovan, Doris Fischer, Kathleen Mumme, Karen Miller, Diane Kaatz, Brandy Hilton, Dave Schenk, Julie Dewey, Patty Davis, Johanna Lester, and Dan Birdsill.

- **NIMS Training:** Frank Ford, Director of Emergency Management, talked about the NIMS training that all full time employees are being asked to attend. Frank stated that Presidential Directive Number Five requires this training and that all counties be compliant by the end of September to be eligible for Federal Funding.
- **Building Project:** The Board discussed the building project. Ted Coffman talked about meetings that he has attended to promote the project and plans for future meetings that Commissioners will attend. Ted stated that most people he has talked to are receptive to the plan. David Schulz stressed the need to let people know how this project will be beneficial to the public. Frank Nelson stated that his concern is getting all services in a central location rather than having employees scattered all over the town. The Board asked that anyone who belongs to an organization please ask one of the Commissioners to attend to speak about the project. Patty Davis asked about prisoners from other Counties. If they are housed in Madison County will they be on the street when they are released or will they be returned to the County they came from? Ted stated that we should have a policy in place stating that other counties are required to pick up their prisoners when they are released. Dave Schenk explained that most prisoners would likely be held in our jail while waiting for an opening in the State facility at Deer Lodge or would need to be returned to their own County for hearings before being released. He stated that prisoners being released on the streets should not be an issue. The Board discussed the fact that some people have questions regarding the design of the jail in relationship to the dispatch area and having employees cross trained as dispatch and detention officers. Ted Coffman stated that the Commissioners, the Architects, the Sheriff and the Undersheriff made trips to newly constructed jails in the state before beginning the design of the new building and, with the space available and needs of each office considered, feel they have developed the most cost effective and efficient plan possible. Ted stated that he contacted a dispatcher from Townsend who told him that the design of their jail, which is similar to the one proposed for Madison County, works very well and that having personnel cross trained has been very advantageous to the dispatchers. Vicki Tilstra, Bookkeeping, asked about the cost of running the new facility. Ted stated that that is why there are so many beds. The County will take in prisoners from other counties and charge a daily rate for housing these prisoners. The additional income should cover the cost of operating the facility. Having our own facility will also eliminate the cost of paying other counties to house our prisoners. Brandy Hilton, Department of Revenue, asked if the County will have contracts with other counties to make sure the beds stay full. Ted stated that there is a shortage of jails in Montana and we will be able to house as many prisoners as we can take. Ralph Hamler, Sanitarian, asked if there would be kitchen facilities for the jail. Ted responded that there will be kitchen facilities in the proposed building but that the Board may consider contracting some of the meals.
- **County Attorney Position:** Ted Coffman stated that the Board had conducted interviews for a new County Attorney and that they had narrowed it down to two candidates. He stated that it was likely that a decision would be made this afternoon but it would probably take at least a month for the new attorney to begin his employment with Madison County.
- **Power Outage:** The Board discussed the power outage and stated that it was beneficial to have a trial run of the new generator without having an actual emergency. Ted stated that there were issues with the telephones and computer backup units. Karen Brown, GIS/IT, will reset the sensitivity levels on the backup units to make them compatible with the generator. Ted also stated that the generator used approximately four gallons of fuel per hour. This means that in an actual emergency it should run for about four days. The new generator is big enough to power the proposed new building if needed.
- **Other Topics:** Karen Miller, Sheriff's Department asked if employees will be offered flu shots this year. Molly Peterson, Public Health Nurse, replied that the vaccine is here and they are waiting for the proper time to give the shots.

Repeater Sites: Frank Ford, Director of Homeland Security, met with the Board to discuss repeater sites to enhance the coverage of radio signal in the County. Frank stated that he has been working on three sites, one already installed on Table Top, one on Lone Peak, and one at Madison Firehouse Number Two. Frank updated the Board on a Statewide communications microwave system that is scheduled to come through this area next summer. He stated that the state will install the repeaters and then turn sites over to the Counties. Counties will be required to maintain the sites to federal standards. Frank will work on getting lease agreements for the sites and County road crews may be needed to build access to the sites.

Public Discussion: Bill Hollow, Hollow Contracting, stopped in at the meeting to update the Board on the status of the road work in Ennis and on RID's in the Ennis area.

Sheridan Area Park District: The Board discussed a request from the Town Council of Sheridan to create a park district in the Sheridan area by resolution of intent adopted by the governing body. Because the Board prefers initiation by the citizens as in creation of the Twin Bridges park district, David Schulz moved to request the Town of Sheridan to submit a petition, signed by 10% of the qualified electors in the area to be affected, supporting the formation of a park district in Sheridan. Frank Nelson seconded the motion. All voted aye and the motion carried.

MOU Varney Paving Project: Frank Nelson moved to approve the memorandum of Understanding between Madison County and the Montana Department of Transportation for the overlay and chip seal of Varney Road (Secondary 249) from approximately reference post 3.0 to approximately reference post 7.5. David Schulz seconded the motion. All voted aye and the motion carried.

Resolutions Relating to RID's: David Schulz moved to approve Resolution 47-2006, a resolution relating to the assessments for Rural Improvement District 2006-01 Golf Course. Frank Nelson seconded the motion. All voted aye and the motion carried. David Schulz moved to approve Resolution 48-2006, a resolution relating to the assessments for Rural Improvement District 2006-02 Pintail Ridge. Frank Nelson seconded the motion. All voted aye and the motion carried. Frank Nelson moved to approve Resolution 49-2006, a resolution relating to the assessments for Rural Improvement District 2006-03 Moore's Creek. David Schulz seconded the motion. All voted aye and the motion carried.

County Attorney Position: David Schulz moved to approve Resolution 50-2006, a resolution regarding legal assistance on behalf of the Madison County Attorney's office. Frank Nelson seconded the motion. All voted aye and the motion carried. After review of notes from County Attorney interviews, Frank Nelson moved to offer the position of County Attorney to Chris Christensen. David Schulz seconded the motion. All voted aye and the motion carried.

With no further business the meeting adjourned at 4:45 PM.

C. Ted Coffman, Chairman
Board of Madison County Commissioners

Date Approved: October 2, 2006
Minutes prepared by:

Laurie Buyan, Administrative Assistant

Peggy Kaatz, Clerk and Recorder, Madison County